



Hartford County 4-H Fair Association

The 2018 Hartford County 4-H Fair will be held on
August 17, 18, and 19, 2018



University of
Connecticut
College of Agriculture
and Natural Resources
Cooperative Extension
System

Hartford County 4-H Fair Association
Miranda Mertes
40 Hartwell Road, West Hartford, CT 06117
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WEEKEND VENDOR

Please print legibly

Contact Name: _____
Business Name or Organization: _____
Mailing Address: _____
City/Town: _____ State: _____ Zip Code: _____
Phone #:(____) _____ Cell #:(____) _____
Email Address: _____ Website: _____

Type of Concession:(check one)

- Food
- Merchandise
- Educational Display

Insurance: (check one)

- I will provide my own liability insurance. (See #3 in Terms and Conditions on next page)
- I will need to purchase liability insurance through the Hartford County 4-H Fair Assoc. (only for non-food vendors – see #4 on next page – cost \$50)

Space Needed: (please select)

- Outside Space @ \$ 15 per front selling foot \$ 15 x _____ = \$ _____
Electrical First 20 amps \$ 40 x _____ = \$ _____
Each additional 10 amps \$ 10 x _____ = \$ _____
- Inside Space @ \$ 35 per 10 ft. x 10 ft. \$ 35 x _____ = \$ _____
(Includes 10 amp electrical)
Liability Insurance (non-food vendors only) \$ 50 \$ _____

Total = \$ _____

Non-refundable deposit due with contract \$ 25 \$ -25.00

Balance due within 30 days of contract approval
or by 08/13/2018, whichever comes first. \$ _____

List ALL items you wish to sell:

Terms and Conditions:

1. The business of the Lessee is to be conducted in accordance with all State and Local laws and the Hartford County 4-H Fair Association rules and regulations set forth in this contract.
 2. Any Lessee leasing as a Food Vendor must obtain a Health Permit from the Somers Town Sanitarian and provide a copy of this Health Permit to the Fair Association. Lessee must be present on the Fairgrounds on Friday morning, 08/17/18, at 10:00 a.m. for a Health Inspection. Lessee is responsible for any fees related to inspections.
 3. Lessee must provide a Certificate of Insurance for General Liability including Product Liability, naming the Hartford County 4-H Fair Association as additional insured. Any Lessee leasing as a Food Vendor must have a minimum coverage of \$1,000,000. All other vendors must have a minimum coverage of \$100,000. Said certificate must be provided to the Fair Association, signed by an authorized Insurance Agent, and dated no more than 30 days prior to the Fair.
 4. Non-food Vendors without insurance MUST purchase it through the Hartford County 4-H Fair Association insurance company. Upon signing up for the fair insurance, information will be forwarded to each vendor.
 5. Lessee must display, at all times, in full view, the prices charged for services. The concession shall be run in a publicly acceptable fashion. Lessee shall not change the position of the concession, or merchandise, or make any other changes without written permission from the Hartford County 4-H Fair Association.
 6. Lessee shall not give money as prizes.
 7. The Hartford County 4-H Fair Association reserves the right to inspect items for sale and to ban items deemed inappropriate for a 4-H Fair event. Anyone found to be violating the rules and regulations is subject to removal.
 8. No cars or trucks will be allowed on the Fairgrounds during business hours of the Fair. Vendors will be provided with one vehicle pass for set-up purposes. All vehicles must be removed from the grounds ½ hour before the fair opens. Fair hours are Fri 8:00-10:00 Sat 8:00-10:00 Sun 8:00-5:00.
 9. All vendors must be set up ½ hour before the Fair opens each day.
 10. No concession shall be closed or dismantled during the business hours of the Fair. All concessions shall remain fully open during all business hours of the Fair, unless written permission is obtained from the Fair Association.
 11. Four (4) weekend Vendor passes will be issued to each vendor. Additional Vendor Passes may be available for a fee.
 12. The Hartford County 4-H Fair Association is not responsible for any losses or damages that may occur.
 13. All contracts must be postmarked by Monday, July 16th to be considered for the event.
- Make checks payable to Hartford County 4-H Fair Association. THANK YOU!

By signing this contract, I have read, understand, and agree to abide by the Terms and Conditions set forth.

Lessee: _____ CT Sales Tax No: _____ Date: _____

Fair Association Representative: _____ Date: _____

Fair Association Advisor: _____ Date: _____